

Occupational Health and Safety Policy

The occupational health and safety of all persons employed by SeeBeyondBorders is of the utmost importance. In Australia, protection for the general public is provided under common law, and protection for workers (and volunteers) is provided under both OH&S legislation as well as various codes and regulations. In NSW, the relevant legislation is the Occupation Health, Safety and Welfare Act 2001. Also applicable are the Department of Employment and Workplace Regulations – National OH&S Strategy 2002-2012.

* Note: these can be found at <http://www.nohsc.gov.au/nationalstrategy/> and www.workcover.nsw.gov.au

SeeBeyondBorders has developed comprehensive policies and procedures in relation to occupation health, safety, and welfare. The OHS Act covers general and specific duties.

General duties require that SeeBeyondBorders:

- Ensures, as far as reasonably practicable, the health, safety, and welfare of our employees and volunteers
- Ensures, as far as reasonably practicable, that people who aren't our employees (i.e. visitors, centre participants) are not exposed to health or safety risks arising from the work of SeeBeyondBorders.

Specific duties requires that SeeBeyondBorders:

- Identify and reduce risks in the workplace
- Provide and maintain safe systems at work
- Provide and maintain equipment and substances in a safe condition
- Provide facilities in a safe and healthy condition for the welfare of employees
- Provide adequate information, instruction, training and supervision
- Maintain our environment and facilities in a safe condition
- Maintain accurate and up-to-date records about the health of employees and volunteers including information about accidents and incidents.
- Develop and implement policies and procedures about working safely
- Consult with employees and volunteers about safety issues

SeeBeyondBorders is committed to providing a safe and positive working environment for all staff and volunteers, acknowledging that the wellbeing of staff and volunteers is a major factor in enabling them to perform their duties to the best of their ability. In return, SeeBeyondBorders asks that staff and volunteers accept their responsibility to work safely. This means working intelligently, with common sense and foresight.